OFFICIAL CALL TO THE
95TH ANNUAL DEPARTMENT CONVENTION
OF THE
AMERICAN LEGION AUXILIARY, DEPARTMENT OF WASHINGTON

The Ninety Fifth Department Convention of the American Legion Auxiliary, Department of Washington, is called in conformity with the Department Constitution, Article VI, in Grand Mound, Washington. The Convention will convene Thursday morning, July 14th, 2016, 9:00am, at The Great Wolf Lodge in Grand Mound, Washington and will adjourn when all business has been finalized.

PURPOSE
The Convention is called to elect officers for the ensuing year, to amend the Department Constitution and By-laws, to receive reports of Department Officers and Chairmen, to give recognition through trophies and awards, to transact such other business as may be brought before it, and to plan for the future.

REPRESENTATION
Representation in the Convention shall be by Units and in accordance with the provisions of the Department Constitution, Article VI, Sections 2 and 3. The Annual Department Convention shall be composed of delegates and alternates to be elected by each Auxiliary Unit in good standing; each Unit to be entitled to two (2) delegates and two (2) alternates; and one (1) additional delegate and one (1) additional alternate for each one hundred (100) paid-up memberships, or major fraction thereof, provided, however that no Unit shall be entitled to be represented unless it has at least ten (10) senior members whose Department and National dues for the current year have been paid.

The delegates and alternates to the Department Convention shall be chosen by majority vote of the members of the Unit who are present at a meeting designated for that purpose. Any Unit not represented by legally elected delegates or alternates shall lose its vote. These delegates and alternates to be certified in writing, into the Department Office, at least ten (10) days prior to the Department Convention or when necessary and circumstances warrant, these delegates may be certified by presenting a credential slip duly signed by a Unit Officer or by the District President who can verify their election.

CREDENTIALS
Credentials for all Delegates and Alternates shall be in accordance with Department Constitution, Article VI, Section 4. The delegates and alternates to the Department Convention shall be chosen by majority vote of the members of the Unit who are present at a meeting designated for that purpose. Any Unit not represented by legally elected delegates or alternates shall lose its vote.

These delegates and alternates are to be certified in writing, into the Department Office, at least ten (10) days prior to the Department Convention or when necessary and circumstances warrant, these delegates may be certified by presenting a credential slip duly signed by a Unit Officer or by the District President who can verify their election.

REGISTRATION AND MEALS
The Master Reservation Form should be completed and returned to the Department Headquarters at PO Box 3917, Lacey, WA 98509-3917 by July 5th, 2016. Each person attending will need to send in a separate form. There is no registration fee for Executive Committee Members and Junior Members.

VA&R Luncheon       Date: Thursday, July 14th       Time: 12:00 – 1:30pm       Cost: $ 21.00
Choice of Sandwich – Turkey and Swiss or Roast Beef and Cheddar. Comes with apple, potato chips, and cookie.
States Dinner  
Date: Thursday, July 14th  
Time: Social Hour 6, Dinner 7 – 8:30pm  
Cost: $40.00

Children & Youth Luncheon  
Date: Friday, July 15th  
Time: 12:00 – 1:30pm  
Cost: $24.00
Cold Cut Deli Buffet – Thinly sliced top round roast beef, ham and roasted turkey, choice of bread, choice of cheese, onion, lettuce, tomato, potato salad, potato chips, condiments, ice tea/coffee, Flaky croissant filled with apple walnut chicken salad and topped with tender butter lettuce. Potato Salad. Fresh Berry Chocolate Mousse. Served with freshly brewed coffee, decaf, iced and hot Tazo tea.

HOTEL INFORMATION AND RESERVATIONS
Great Wolf Lodge, 20500 Old Highway 99 SW, Grand Mound, WA 98531. The reservation contact information is 800.640.9653 use group identification number 1607AMER, cutoff date Saturday, June 11, 2016.
1. Rooms are $115.00 plus 10% tax. (Rooms are based on 4 people depending on room style. Additional people are subject to $40.00 plus hotel tax per person).
2. One waterpark pass is included for each registered guest.
3. Great Wolf has a daily fee, currently $12.99 on all occupied rooms which enables them to provide services to their guests. Services include unlimited access to parking, high speed, wireless internet service; USA Today newspaper, local and outgoing 800 telephone calls; in-room coffee, unlimited access to Iron Horse Fitness Center, life jackets and towels in the water park.
4. The waterpark hours are 9am – 9pm
5. Guests can arrive as early as 1pm the day they are checking in to begin using the water park.
6. Check in time is 4pm - check out time is 11 am.
7. After check out guests are allowed to continue using the water park until it closes (9pm)
8. The hotel maintains hibernation hours from 11pm to 6am, during this time guests must be in their guest rooms or can sit in the grand lobby. No noise or alcohol in hallways.
9. You can have alcohol in your rooms.

SECURING CREDENTIALS
Delegates at Large, Delegates and Alternates can secure credentials July 13th through the 16th, 2016 in the lobby area of the hotel. If you know that your Delegate will NOT be attending the Convention, please notify the Credentials Committee when you pick up your credentials at the Convention.

QUORUM
A quorum for the transaction of Department business shall exist as outlines in the Department Constitution, Article VI, Section 6. A quorum for the transaction of business at Department Convention shall be a majority of those Units registered as in attendance, irrespective as whether some may have left.

NOMINATIONS AND ELECTIONS
Nominations for the Department Offices of Department President, First and Second Vice Presidents, Department Historian and Department Chaplain will be conducted in accordance with Department By-laws, Article 11, Thursday, July 14th, 2016. Voting will be Saturday, July 16th, 2015 at 7:30am. Unit delegates must be certified, registered, and in attendance, to qualify for voting privileges.

DISTRICT CAUCUS MEETINGS
District Caucus’ will be held Thursday, July 13th, 2016. Locations of District Caucus will be announced before the recess of that days session.

RESOLUTIONS AND AMENDMENTS
The Constitution and Bylaws of the Department of Washington may be amended in accordance with Department Constitution, Article VII, Section 1.

By submitting a copy of the proposed amendment as a resolution by a unit in good standing, signed by the Unit President and one (1) officer, to the Department Secretary. She shall mail one copy of the proposed amendment to each local Unit in the Department and to the members of the Department Executive Committee, at least thirty days prior to the annual Department Convention; and a two thirds vote shall be necessary for the adoption of any amendment.

Necessary amendments proposed after distribution or revision as shown in Section I (a), may be submitted by a Unit in good standing and signed by the Unit President and one (1) officer or if by individual members, signed by two members in good standing, each of whom shall be a voting member of the Convention. They may be adopted by a two thirds vote of the delegation at any Department Convention provided they have been read at one meeting of the session prior to taking action.

This Constitution may further be amended at a regular meeting of the Department Convention by a unanimous vote of the delegates present. Amendments shall, unless otherwise stated, become operative upon adoption.

**DELEGATES AND ALTERNATES TO NATIONAL CONVENTION**

Delegates and Alternates to the National Convention in Charlotte, North Carolina will be elected in accordance with Department By-laws, Article II, Sections 6.

The delegates and alternates to the National Convention shall be nominated and elected following the election of Department Officers. The Department shall pay registration fees for the delegates and alternates to the National Convention. Any member not fulfilling their obligations at National Convention shall reimburse the registration fee to the American Legion Auxiliary, Department of Washington.

Delegates to the National Convention shall be elected in the following manner: Lots shall be drawn by District Presidents, except those Districts shall pass which have the outgoing President and the incoming President now specified as the first and the second delegate, respectively, in Section 8 (a) of the Department Bylaws. If a District has no member who is definitely planning to attend the entire National Convention, the District President passes and the Districts having delegates specified in the Department Bylaws then draw lots until the total number of delegates has been chosen. Alternates shall be chosen in the same manner. However, in the event the alternate list is not complete, the Department President shall name alternates to fill the vacancies. A vacancy in the delegation shall be filled by the first alternate, and then the second alternate, etc. The District to which the Secretary belongs shall not be penalized in the election of delegates to National Convention.

Barbara Cramer
Department President

Nicole Ross
Department Secretary/Treasurer