

# UNIT DATA FORM

## DIRECT BILLING FOR MEMBERSHIP RENEWALS

I understand that the dues amount listed below will be printed on the following years Membership Renewal Notices that will be mailed to each Senior member of our Unit. Below is the address to be printed on each Renewal Notice showing where our members are to mail their dues for this Unit.

It is understood that no change in the amount of dues or the address to which the dues are to be sent can be made after a deadline, which Department Headquarters will establish, based on the requirements of National Headquarters.

### UNITS ARE REQUIRED TO FILL OUT ALL INFORMATION BELOW

UNIT NAME: \_\_\_\_\_ DISTRICT# \_\_\_\_\_ UNIT NUMBER \_\_\_\_\_

20 \_\_\_\_\_ SENIOR DUES OF THE UNIT ARE \_\_\_\_\_

20 \_\_\_\_\_ JUNIOR DUES OF THE UNIT ARE \_\_\_\_\_

\_\_\_\_\_  
Name of Individual in the Unit

\_\_\_\_\_  
Member ID #

\_\_\_\_\_  
Address (Mailing - For Renewal notices)

\_\_\_\_\_  
Address (Physical - For Membership boxes sent via FedEx or UPS)

\_\_\_\_\_  
City

\_\_\_\_\_  
State

\_\_\_\_\_  
Zip Code

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

**DUE BY FEBRUARY 1<sup>st</sup>**

COMPLETE AND RETURN TO DEPARTMENT SECRETARY PO BOX 5867, LACEY, WA 98509